

Beacon Learning Centre Program Statement Implementation Policy

All employees, students and volunteers shall review and sign off on the program statement prior to interacting with children annually and when the program statement has been modified. Records of this shall be kept for 3 years.

Educators will model and engage in ongoing communication about all aspects of the program statement with students and volunteers.

Monthly program meetings take place with the teachers in each classroom to support them in their program implementation.

Monthly staff meetings with the full staff team to provide a forum for on-going learning and an opportunity to contribute to the evolution of the program and overall effectiveness of the centre.

BLC uses MailChimp, an online communication tool, in order to capture children's interests, inquiries and discoveries and share them with parents. Teachers are in charge of sending out weekly group observations and two individual observations of a child per year that demonstrates the learning that is taking place. Teachers also create documentation boards and other reflective pieces that are displayed in the classroom. This pedagogical documentation supports our goals and approaches outlined in our Program Statement.

The director will hold annual staff evaluations to discuss the implementation of the program statement and provide feedback.

On-going monitoring of the classrooms will be done by the director and designate to ensure that all staff, students and volunteers are following our Positive Guidance Approach and that none of the prohibited practices are occurring. In the event that any prohibited practices should occur, immediate action will take place, according to the centre's policy (Refer to Contravention of Prohibited Practices in Prohibited Practices policy).