

Beacon Learning Centre

Supervision of Volunteers and Students Policy

- The Beacon Learning Centre values the support given by volunteers and students to our programs.
- Volunteers and students (over 19 years of age) are required to provide a Police Vulnerable Sector check, as stated in Ontario General Regulation 137/15 made under the Child Care and Early Years Act (CCEYA), 2014, before participating in any of our programs.
- High school students (under 18 years old) completing community service hours and co-op placements are not required to provide a PVSC, as stated in Ontario General Regulation 137/15 made under the CCEYA, 2014.
- Volunteers and students may not be left alone with a child at any time.
- The supervision and orientation of volunteers and students will be conducted by the director and by the teachers in the programs where the volunteers and students are participating.
- Volunteers and students may not be counted in the staffing ratio.
- The director will complete field placement evaluations in consultation with teachers.
- All volunteers and students are required to read and sign off on the following policies and procedures before interacting with children and annually thereafter:
 - Criminal Reference Checks –Police Vulnerable Sector Check
 - Supervision of volunteer and students
 - Code of Conduct
 - Positive Guidance Approach and Prohibited Practices
 - Anaphylaxis and Allergic Reaction
 - Administration of Medication
 - Playground Safety
 - Sanitary Practices
 - Fire Safety Plan
 - Lockdown Procedures